

## St. Augustine's Parish Council Meeting Web Version

Tuesday, January 26, 2021

**Time:** 7:00 p.m.

**Place:** Zoom Meeting

**Next Meeting:** February 23, 2021

**In Attendance:** Reverend Steve, Brother Jason, Cathy, Michelle, Lee, Don, Alison, Richard, Tim, Doug, Addie, Brian (Guest), Pat (Parish Council Clerk).

**Regrets:** Carol, Darcy, Pat P.

1. Opening Prayer: Brother Jason opened the meeting in prayer at 7:05 p.m.
2. Adoption of Agenda: Moved by Don, seconded by Doug that the Agenda be adopted as printed. **CARRIED**
3. Adoption of December minutes for Website and Records: Moved by Lee, seconded by Tim that the December minutes for Website and Records be adopted as printed. **CARRIED**
4. Deputy Warden's Management Reports: Steve shared a verbal report from the Parish Care Team with nothing to report at this time. Outreach and Communications submitted printed reports. Moved by Michelle, seconded by Jose that these written reports be accepted as printed. **CARRIED**
5. START Possible Project: A thorough report was given by guest Brain, followed by a lengthy session of questions and thorough answers given by Brian. Three motions were put on the table: Moved by Alison, seconded by Richard that the refugee sponsorship is a mission of the Parish Church of St. Augustine's Lethbridge. **CARRIED**  
Moved by Michelle, seconded by Richard that St. Augustine's establish a "Refugee Sponsorship Fund." **CARRIED**  
Moved by Alison, seconded by Don that the St. Augustine's START Committee be asked to actively pursue the sponsorship of Mohammad Golizadeh, his wife and her two parents as refugees. The estimated budget for the project is expected to be between \$45,000.00 and \$60,000.00 to be raised outside of our annual budget from parishioners and other interested partners outside the Parish. **CARRIED**
6. Business Arising from the Minutes:
  - a. Financial Report – Cathy gave her usual thorough report on the Statement of Operating Revenues and Expenditures for the Year Ended December 31, 2020

and on the Proposed 2021 Budget. Three motions resulted from these reports:

Moved by Jose, seconded by Lee, that the transfer from the Operating Fund to the Capital Fund for the year 2020 be increased from \$10,000.00 to \$15,000.00. **CARRIED**

Moved by Michelle, seconded by Doug, that the 2020 Financial Statements be accepted with the updated market value of the Endowment Fund to be included when available, and that the statements be presented at the Annual Meeting of Parishioners. **CARRIED**

- b. 2021 Budget – Because of the uncertainty of the Covid-19 pandemic and the resulting continuing temporary closure of the Church building, the proposed budget may need to be adopted with some flexibility.

Moved by Michelle, seconded by Don, that the proposed 2021 budget be approved and recommended for adoption at the Annual Meeting of Parishioners. **CARRIED**

- c. Faith-based and Cultural Facility Relaunch Grant – Cathy has submitted the application and expects to hear the results by the end of February.

**7. Other Business:**

- a. Volunteer Recognition Pins – Moved by Doug, seconded by Lee that the amount, not to exceed \$790.00 (\$750.00 + GST), be authorized by Parish Council for the purchase of recognition pins. These pins will be given to members of the parish in recognition of volunteer activity on behalf of St. Augustine's Parish. These funds will come from the Memorial Fund. The pins will be purchased through a local supplier. This motion is recommended by the Finance Committee. **CARRIED**
- b. Annual Meeting of Parishioners – This will take place on February 23 @ 7:00 p.m. Permission is being sought from the Diocese to allow a few Parishioners who do not have access to the internet to be allowed to be in the Nave for this meeting, while the rest take part via Zoom if the current Covid-19 restrictions are still in place.

- c. Administrative Assistant News – Upon the resignation of Denise the Corporation has started the process of putting together a job description following which a search for a new Administrative Assistant will begin.
  - d. Search for Assistant Priest – Following the Annual Meeting of Parishioners and the resulting election of new members to the Corporation a search will begin.
  - e. Sale of 408-12<sup>th</sup> Street – The property was sold as of January 15, 2021.
  - f. Live Stream Services – It has become apparent that a third camera is needed. Jason’s research into this has resulted in the possible purchase of a camcorder for approximately \$1,000.00. Moved by Alison, seconded by Richard, that the approved maximum expenditure for livestreaming audio and video equipment, which was approved as \$25,000.00 in August 2020, be increased to \$26,500.00 to incorporate the purchase of a third video camera. If additional funds are required for the purchase, in excess of parishioner donations and grants, they will be taken from the Memorial Fund. **CARRIED**
8. Closing Prayer and Adjournment: The meeting was closed in prayer by Reverend Steve and followed by the saying of the Blessing at 9:26 p.m.

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