

St. Augustine's Parish Council Meeting Minutes

Tuesday January 22, 2019

Location: Parish Hall

Attendees: James (temporary chair) Tim, Steve, Linda, Michael, Allison (chair), Cathy, Darcy, Dianne, David

Regrets: Emily, Carol, Alan, Jean

1. **Opening Prayer** David opened the meeting in prayer.
2. **Adoption of the Agenda** Steve requested that the youth trip to Red Deer be included on the Agenda. (Incorporated as item 6j) Tim moved Darcy seconded that the agenda be approved as amended. CARRIED
3. **Adoption of the Minutes for December 11th** James pointed out that the minutes as distributed contained a misprint of tree instead of three in item 5c and in 6f the word report needs to be pluralized. Linda moved David seconded that the minutes of the previous Parish Council meeting, as distributed be adopted as amended. CARRIED. The copies of the minutes will be corrected prior to posting.
4. **Management Reports** The management reports were distributed with the emailing and accepted as presented.
5. **Business Arising from Minutes**
 - a. **Financial Report** Cathy presented the financial report for the year 2018, up to and including December 31st. It would appear that due to the increased givings in December and Christmas envelopes, would allow us to experience a smaller deficit than was originally predicted. The deficit would be about \$14,000. The financial report will be presented at the Annual Meeting of Parishioners in February. Michael moved to accept the 2018 financial statements as presented and recommend them to the annual meeting of parishioners. Seconded by Darcy CARRIED
 - b. **2019 Budget Final** Cathy presented the final draft budget for next year. Based upon the returns on pledges, revisions suggested in prior drafts, comments and concerns about her previous presentation she included two additional columns which showed possible Budgets for 2020 and 2021. There is an anticipated increase in givings of about 3.0%. The budget forecast a deficit for the year 2019, however the reserves we have accumulated over the past several years should meet this deficit. David moved to approve the

proposed 2019 Budget as presented and recommend it for adoption at the annual meeting of parishioners. Seconded by Michael CARRIED

- c. **Property Visioning Committee** The property visioning committee has been working on information gathering procedures regarding the loan, property rentals and has been attempting to establish a course of action for the parish to follow. A summary should be available at the AMP in February.

6. Other Business

- a. **Stewardship Campaign** On December 23 at the ten 'o'clock service James blessed the pledges (stewardship cards) received thus far. The blessing was warmly received by parishioners, and did encourage the return of cards in a timely manner. It was a positive idea and should be repeated.
- b. **Election of Parish Council Members / Retiring Council Members.** James indicated that the terms of three members of parish council were completed and unable to continue serving on Parish Council. They include, David, Diane, and Jean. These people are to be commended on their service and certainly are appreciated for their efforts over their terms. A grateful thank you was extended. New and returning member of Parish council will be elected at the upcoming AMP.
- c. **Parish Council Meeting** for February will not be held as the Annual Meeting of Parishioners (AMP) will be held instead.
- d. **Annual Meeting of Parishioners.** James announced that the AMP would be held on Tuesday February 26th after a Pot Luck supper at 6:00pm
- e. **Flower Delivery** Some names came forward for the delivery of flowers.
- f. **Library upgrade** Cathy reported that the Library in the Crypt has been a work of progress carried out by Allan and Vernice and several others. The newly purchased laptop has assisted their work greatly and the project is expected to be completed in a few months.
- g. **Rental Property Update** A new washer /dryer combo has been purchased for Eddy's house as the old one's needed to be replaced.
- h. **Purple frontals** Allison reported that the fabric has been selected. Shannon has begun the process of ordering the frontals.
- i. **Property Management** Allison reported that the stairway at the back of the Parish Hall has been demolished and the new stairway has been started. The contractor was waiting for the installation of the railing by one of the sub-trades to be completed.

- j. **Youth Conference in Red Deer** Steve reported that the Youth groups were planning to again attend the Youth Conference to be held in Red Deer during the May long weekend. It is anticipated that the cost for this activity would be about \$2400 and that fund raising was now underway. Wendy would be coordinating the trip and she is looking for some volunteer supervisors preferably male.
7. **Adjournment** David moved the meeting be adjourned. CARRIED
8. **Closing Prayer** James closed the meeting with prayer and the grace.