

## St. Augustine's Parish Council Meeting Minutes

### Tuesday March 26, 2019—Web Version

**Location:** Parish Hall

**Attendees:** James, Steve, Linda, Michael, Cathy, Richard, Jose, Mark and Carol

**Regrets:**

1. **Welcome and Introduction** Carol welcomed those in attendance to the meeting and apologized for the lack of notification and items missing. Apparently, there was an email glitch that caused information being sent out but not being received. Each person was welcomed and each introduced them self to the other members present.
2. **Opening Prayer** Linda opened the meeting in prayer.
3. **Adoption of the Agenda** It was requested that an item concerning a photograph of new members be added to the agenda as 7i Carol Moved, Mark Seconded that the Agenda be adopted as amended CARRIED  
Michael was appointed as recording secretary for this meeting.
4. **Adoption of the Minutes for the website and official records for January.** A few typos were noted in the January minutes and they were corrected. Carol Moved and Linda Seconded that the minutes of the January 22 meeting are adopted as corrected. CARRIED.
5. **Management Reports** Michael (Worship) reported that the worship committee had met and that worship services had been reviewed and prepared for the upcoming weeks until Trinity Sunday. Steve reported that the Sanctuary Guild had increased by six members in recent weeks and these individuals were being trained and would be included in the various teams in the upcoming months. Work is continuing on the recruitment of additional servers. Sharon (Caring and Outreach) is presently doing work on the Flower Delivery Teams. Carol indicated that it was her intention that all the deputy wardens and management committee would be invited to the next PC meeting (April 23) for an explanation of their roles and responsibilities.
6. **Business Arising from Minutes**
  - a. **Financial Report** Cathy presented the financial statement for the period up to the end of February 2019. There was the general feeling of optimism as the revenue is slightly above budget and expenses are slightly below budget.
  - b. **Organ Maintenance** Cathy reported that our organ, being over 30 years old, requires some maintenance. The music director was able to find a well-respected firm that is close to us (Calgary) that could provide service on an

on-going basis at reasonable cost. This was very good news and meets our maintenance needs.

- c. **Rental Properties Update** Cathy, as part of her financial report, showed the breakdown of revenue and expenses for each of the properties. This clearly showed the entire financial situation of all of our rental properties.
- d. **Youth Trip to Red Deer** Steve reported that there are about 14 youth from our parish interested in attending the Youth Conference in Red Deer on the May Long Week End. The cost is estimated to be about \$4 000 for registration and meals for the participants and leaders. A variety of fund-raising activities are being planned. The cost of the bus is being covered by the Diocese and will transport participants from 3 parishes.

## 7. Other Business

- a. **Hall/Sunday School Upgrades** An ad hoc group has been formed to review the renovations needed to upgrade our Sunday school areas. It will incorporate suggestions made to revitalize our Sunday school. Such items as storage areas, room and noise dividers, physical layout as well as increased attendance are being discussed. A special year devoted to Sunday school revitalization is being considered as well.
- b. **Sale of the 12<sup>th</sup> Street Properties** Carol reported that Corporation has begun the process of selling the rental properties on 12<sup>th</sup> Street. A private person is interested and Barbara is setting up viewing and procedures for the sale. If this does not result in a sale, a realtor will be contacted for a public sale.
- c. **BCB Engineering structural Report** The report commissioned by the Dioceses on the parish hall has been released and has been made available to interested parties. The report in itself does indicate that the hall is in better shape than originally believed. With some repair work it will withstand several years of continued use. The item of chimney repointing was brought up and should be addressed.
- d. **Property Visioning Committee meeting with Dioceses** Carol reported that the committee had met with the Diocese regarding our present plans and needs for the Parish buildings and property. The diocese indicated that there would be little money available from the Diocese; however the Archbishop was very interested in our plans. An additional meeting will be held with The Archbishop's when he visits on June 9<sup>th</sup>.

- e. **June 9<sup>th</sup> Property Visioning Committee meeting with Diocese Staff** see point 7d above.
  - f. **Communication with Christ Trinity Lutheran Church** Carol reported that one of the Wardens from Christ Trinity had been in communication with her regarding their wish to meet the community needs of that area we are a part of. This could mean sharing of meals, services, ministries and issues where cooperation would serve as an advantage to the community and each of our parishes. Continued communications would occur.
  - g. **Flower Delivery** Carol thanked those that delivered flowers on behalf of the Parish Council and the Church.
  - h. **Property Maintenance Update** Carol reported on the progress of various projects being undertaken:
    - i. Hall Porch and Stairs - Construction completed
    - ii. Spring Painting of Eddy's House - two sides of the house have yet to be completed and a volunteer painting day will be schedule in Spring
    - iii. Garage Roof on 408 - while this was due to be done, it was cancelled as a result as the need is no longer there due to the up-coming sale of the property.
  - i. Photographs of new parishioners to the Parish. The intent of this motion arising at the Annual Meeting of Parishioners, was to provide an opportunity for new commers to be part of the Parish directory. It was felt that the request could be forwarded to the Communication Committee to deal with and make recommendations.
8. **Adjournment** Richard moved the meeting be adjourned. *CARRIED*
9. **Closing Prayer** James closed the meeting with group prayer and the *Grace*.