

St. Augustine's Parish Council Meeting Minutes

June 27, 2017 7:00 pm

Call to Order: at 7:06 pm by Chairman, Carol.

1. Prayer: Led by Steve

2. Agenda – The circulated agenda was approved on a motion.

3. Minutes of the Last Meeting: The minutes of the May 23, 2017 meeting had been circulated in both long and web formats and were approved.

4. Management Reports – the two reports received were circulated prior to the meeting.

5. Business Arising - Update on renovations and cleaning in the house at #408. They have had a little trouble renting it but are hopeful that a new tenant has been found. The back fence is being removed and rebuilt closer to the house to allow for more parking. The cost is very reasonable as a parishioner is doing most of the work himself. Another parishioner is renting out the garage to store a vehicle. Signs will be put up designating the parking spots as belonging to the church.

6. Financial Report to the end of May: Cathy reported that year to date income is over budget and expenses are just under for a net income over budget. The only expense over budget enough to note was the business machine line. This will be monitored.

Funds: The white altar cloths and vestments have been paid for out of the Flower Fund. There is a deficit in the Rental House Fund for the year. If #408 is rented this may be in the black by December. There are plenty of funds accumulated in the fund to cover any shortfall. Meagan was unsure how much we will have to pay for the photo directory, if anything.

7. Other Business:

a) Sound System – The sound system should be here soon. It will be picked it up in July and checked out.

b) Repairs – repairs to the chapel roof are to be done in late July. They are still working on the details of venting the chapel.

The tree removal and stump grinding are complete; however a hedge was damaged. This has been fixed up by some trimming.

c) Coffee Hour – it seems like it is going more smoothly.

d) Flower Delivery – All the spots are filled.

e) Police checks – there is an updated procedure. Everyone working with children, elderly or handicapped people must have a check done at least every three years. The checks are done at no cost to the applicant. To have one done, come to the office. If you have one for something else, you can bring a copy of that to the office for the files as long as it is less than three years old.

f) Vergers – There has been discussion and consensus as to how the vergers are paid for opening, closing and cleaning the hall and church for rentals. Reimbursement has been retroactive going back a year. We have a new summer Verger while the others are on a well-deserved rest.

g) Purple Vestments – An anonymous donor has been found to cover almost the entire cost of the vestments and altar cloths. The same company will be used as they have all our measurements from doing the white set.

h) #409 – Covered earlier

Other – Any discussions needed about staff salaries will be held closer to the end of the year, during budget deliberations so that it doesn't affect the current year's budget and can be factored into the next. This would also be a good time to do a casual performance review as well.

Adjournment and closing prayer: @ 7:50 pm on a motion by everyone.